



We are recruiting a Senior EU Projects Officer

Are you motivated to play an active part in Europe's clean energy transition? smartEn is recruiting a Senior EU Projects Officer to support smartEn engagement in (existing and new) EU funded projects.

We are the European business association of the Flexible Demand Management Industry, representing 100 companies offering innovative solutions to transform consumers from passive to active energy players and contribute to the cost-effective decarbonisation by unleashing their demand-side flexibility.

A few years ago, we started our involvement in EU funded projects and the growing importance of this workstream requires an expanded professional support.

Main responsibilities:

- Monitor upcoming EU funded call-for-tenders and identify opportunities for smartEn and its members;
- Lead the drafting of EU project proposals, in cooperation with project coordinators;
- Support with financial reporting and budget allocations, together with our accountants and relevant team members;
- Represent smartEn during EU projects consortia meetings, both prospective and existing;
- Contribute to the drafting and preparation of relevant deliverables related to EU projects smartEn is part of;
- Interact with the smartEn membership, including via the dedicated internal EU projects workshops;
- Manage and coordinate with a junior colleague.

Desired skills and experience:

- A university degree (Master's or equivalent) in European studies, law, energy economics, engineering, or similar;
- At least 3 years of relevant professional experience in EU funded projects, ideally in a European business organisation or in the private sector; A good understanding of the energy sector, electricity markets and the role of active consumers in Europe is a plus;
- Excellent EU project management skills, including organisational and time-management skills;
- Analytical, attentive to details, curious, pragmatic, and flexible attitude;
- Fluency in written and spoken English required, other European languages are an asset;

- High motivation in playing an active part in the clean and digital transition;
- European citizenship/EU working permit is necessary.

What we offer:

- A meaningful job in a dynamic, rapidly growing and innovative organisation, with an impressive track record of achievements in different fields;
- A highly motivated and cooperative team, interaction with an engaged membership;
- Room for creativity and initiative;
- A full time contract with possibility for a professional growth.

Application Information

smartEn is an equal opportunity employer and welcomes everyone to the team. If you are inspired by the position, please apply with a **CV and motivation** letter **including your salary expectations in gross annual terms (13,92 months)** to andres.pintobello@smarten.eu by 26 April COB.

Please quote **“Application Senior EU Projects Officer”** as a subject when submitting your application.

We regret that we will only be able to reply to candidates who have been short-listed for interviews. We thank you for your understanding.